

Panaji, 7th June, 1984 (Jyaistha 17, 1906)

SERIES I No. 10

# OFFICIAL GAZETTE

## GOVERNMENT OF GOA, DAMAN AND DIU

### GOVERNMENT OF GOA, DAMAN AND DIU

Works, Education and Tourism Department

Directorate of Education

#### ORDER

47/18/73-81/Adm. II/Vol. II/675

*Sub:—* Constitution of Village School Committees.

To advise the Deptt. of Education in matters concerning primary education at Village level, such as scarcity of accommodation, selection of suitable site for school building and play ground, lack of furniture and equipment, universalisation of elementary education, etc., it is necessary to organise in every Panchayat a local committee empowered to deal with the above referred matters.

This committee will be the link between the village population, the primary schools in the panchayat area, the Blocks and the Directorate of Education and help to solve the immediate difficulties faced by the schools, as well as help in Administrative decentralisation in the primary education field. It will represent also a democratic process to deal with educational problems of the concerned villages.

There is no doubt that the constitution of such committees in the Panchayat area for the above mentioned purpose is an urgent matter.

So, the following order is made in supersession of Government order No. 47/18/73-81/Adm. II/Vol. II/1228, dated 5-7-82.

1. In every Panchayat of Goa, Daman and Diu there will be a Village School Committee with the following constitution:

- i) The committee shall consist of not less than five and not more than seven members who may or may not be the members of the Panchayat but who shall be persons, who ordinarily reside in the village and have passed at least the Middle Class examination. Members will be appointed by the Dy. Education Officer/Civil Administrator, Diu and the Sarpanch of the Village will be the Chairman. Dy. Sarpanch, if he possesses the required, qualifications would be Vice-

-Chairman otherwise, the Vice-Chairman will be elected by the members. Other members of the Committee to be appointed by the Dy. Education Officer/Civil Administrator, Diu will be as follows:—

- a) A popular Doctor or an Advocate or an Engineer of the area failing which a graduate.
- b) A Headmaster or a Graduate Trained Teacher of a local High School.
- c) A lady member associated with education/social activities of the village.
- d) An artisan/craftsman/artist/progressive farmer of the Village.

The Asstt. District Educational Inspector of the area may be co-opted as an Ex-Officio member.

It is obligatory that one of the members should be the senior Headmaster of a Government Primary School in the Panchayat and he will act as the Secretary. Any three members will form the quorum. In the absence of the Chairman, the Vice-Chairman will act as Chairman and in the absence of both, the Chairman of the day will be elected by the members from among themselves, and he shall carry on the duties of the Chairman in their absence. The Secretary should not be elected to the post.

- ii) In Municipal areas the committees shall be appointed by the Dy. Director of Education in the same conditions of (i). The President of the Municipality will be the Chairman of the Committee, and the Vice-Chairman will be the Vice-President of the said Municipality.
- iii) If the Dy. Education Officer/Civil Administrator, Diu/Director of Education is unable in a particular village or locality to secure persons with the requisite educational qualifications, they will appoint on the village school committees suitable social workers who are literate and who are interested in Education.

2. The term of office of the village school committee in a village shall be co-extensive with the term of office of the village panchayat. In Municipal areas the term shall be co-extensive with the term of office of President of the Municipality. The committee shall continue in the office until the new committee is appointed and on the appointment

of the new committee the said members will be deemed to have vacated office.

3. The information of school committees shall be notified immediately to the Directorate of Education with detailed information about their composition, qualifications of each member and the date they joined the duties.

4. In event of any vacancy occurring on account of the death, resignation or removal of a member of the village school committee, or through the member of such committee becoming incapable of performing his duties before the expiry of his term of office, the vacancy shall forthwith be communicated by the Chairman/Vice-Chairman of the Committee to the Dy. Education Officer/Civil Administrator, Diu/Dy. Director of Education as the case may be, who in turn shall as soon as possible take steps to fill up the vacancy.

5. The Dy. Education Officer/Civil Administrator, Diu/Dy. Director of Education may on the recommendations made by the majority of the members present at the meeting of the village school committee or by the Director of Education, remove any member appointed on such committees, if such a member has been found guilty of misconduct in the discharge of his duties or has become incapable or unfit for the purpose of performing his duties as a member, provided that before removing such a member, he/she shall be given a reasonable opportunity of showing cause why he/she should not be removed. The decision of the Dy. Education Officer/Civil Administrator, Diu/Dy. Director of Education or the Director of Education as the case may be shall be final.

6. The village committee shall:

- a) Assist the concerned authorities in securing suitable accommodation for the schools, including sites for school buildings, play grounds, etc.
- b) Assist the concerned authorities in carrying out the current repairs.
- c) Visit all the schools placed under its supervision at least once a month.
- d) Note whether the number of the pupils in the school at the time of the visit corresponds with the number marked as present in the register and report any irregularities to the Assistant District Educational Inspector.
- e) Report in the form prescribed in (d) any irregularity or unpunctuality in the matter of the opening and closing of the school and the teachers' attendance.
- f) See that the school premises are in good repairs and kept in sanitary conditions.
- g) Endeavour to increase the number of pupils specially of those belonging to backward classes.
- h) Organise sports meet, school day and celebrate national days.
- i) Maintain a register of illiterate and literate persons in the village.

j) Help the authorities concerned and the teachers to implement the schemes of mass literacy campaign.

k) Check the late attendance of the teachers and report irregularities if any to the Dy. Education Officer and to advise the Department on school timings.

l) Assist the head teachers in determining which children shall provide with books from book-banks, on account of the poverty of their parents.

m) Assist and advise the Education Department in opening new primary/middle schools in the area.

n) Report to the health officer and the Assistant District Educational Inspector concerning some outbreak of infectious disease in the school or nearby.

o) Arrange for the accommodation of lady teachers posted in the village.

p) Collect popular contributions and get necessary aids from the Block authorities for the benefit of the school.

q) Make all such efforts which may be beneficial for the school and for the promotion of educational authorities, acting also in accordance with instructions that the Department of Education should disclose from time to time.

7. Village school committees will not interfere in the curricular activities, neither can they withdraw orders from the Assistant District Educational Inspector, Deputy Education Officer and Assistant Director of Education.

However, the Committee can review the Annual examination results of the schools after declaration and in case of unsatisfactory results, the Committee can suggest to the Deputy Education Officer or the Assistant Director of Education ways and means to improve the results and the Officers concerned shall take suitable action on the suggestions in consultation with the State Institute of Education if need be.

8. Meetings of village school committees will be called by the Secretary once a month to discuss problems concerning the pre-primary, primary and middle school education in the village. However the chairman of the committee is entitled to convene meeting whenever it seems necessary due to urgency of the matter to be dealt with.

9. If any member other than Chairman, Vice-Chairman and Ex-Officio member, Asstt. Dist. Educational Inspector remains absent from the meeting consecutively for 3 times without intimation/justification he ceases to be a member of the Committee thereafter and the Chairman/Vice-Chairman shall communicate him the decision under intimation to the Dy. Education Officer/Civil Administrator, Diu/Dy. Director of Education as the case may be, but however, he/she does not disqualify himself to be re-appointed.

10. The Chairman/Vice-Chairman will preside over the meeting, conduct work of the committee,

represent it on all occasions and sign all the papers to be sent in the name of the committee in conformity with the resolution passed. He will also be responsible for keeping the money collected from the public or coming from other sources but this responsibility can be delegated to the Secretary or other member of the committee in its meeting already decides it.

11. The Secretary will also do the administrative work, write the reports and resolutions of the meetings and get them signed, prepare all papers on account of the committee and keep properly all records.

12. In normal circumstances the committee will correspond with the Asstt. Dist. Educational Inspector/Dy. Education Officer concerned and will take suitable action within a reasonable time.

By order and in the name of the Lt. Governor of Goa, Daman and Diu.

S. V. Kurade, Director of Education.

Panaji, 2nd April, 1984.

#### Local Administration and Welfare Department

##### Notification

4/5/7/84-LAWD

In exercise of powers conferred by sub-section (2) of section 140 of the Goa, Daman and Diu Town and Country Planning Act, 1974 (21 of 1975) and all other powers enabling it in that behalf, the Government hereby makes the following rules so as to further amend the Goa, Daman and Diu Town and Country Planning (Planning and Development Authorities) Rules, 1977, namely: —

1. *Short title and commencement.* — (1) These rules may be called the Goa, Daman and Diu Town

and Country Planning (Planning and Development Authorities) (Third Amendment) Rules, 1984.

(2) They shall come into force at once.

2. *Amendment of rule 3.* — In sub-rule (6) of rule 3 of the Goa, Daman and Diu Town and Country Planning (Planning and Development Authorities) Rules, 1977, for clause (ii) the following clause shall be substituted, namely: —

“(ii) a non official member shall be paid such sitting fee as may be fixed by Government, by order, from time to time”.

By order and in the name of the Administrator of Goa, Daman and Diu.

S. M. Naik, Under Secretary (LAWD).

Panaji, 23rd May, 1984.

##### Notification

3-25-78-LAWD-MUN(GEN)

In exercise of the powers conferred by sub-rule (1) of rule 16 of the Goa, Daman and Diu Municipalities (Election) Rules, 1969, the Government of Goa, Daman and Diu hereby directs that the following symbols from amongst the symbols mentioned in the said sub-rule, shall not be allotted to any candidate.

1. Ears of corn and sickle.
2. Standing Lion.
3. Hand.
4. Hammer, Sickle and Star.

By order and in the name of the Administrator of Goa, Daman and Diu.

S. M. Naik, Under Secretary (LAWD).

Panaji, 28th May, 1984.